

Kenbrook House Estate Action Plan from Estate walkabout 25-01-23

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Red – No update from the officer assigned to action. Immediate action needs to be taken to address the Issue.

Yellow- Officer has updated the action. We are on track. However, it is still not complete.

Green- Action has been completed.

No	Desired outcomes	Actions	Review & Progress update	Responsible officer & Target Date
1	Improved security & safety on the estate	<ul style="list-style-type: none"> We will explore the feasibility of installing a lock and closing mechanism to the pedestrian gate on Bartholomew Road. We will also look into the provision of an outdoor covered seating area for young people as an alternative to sitting on the stairs in blocks. 		Wayne Head
2	Improve the TRA hall	<ul style="list-style-type: none"> We will assist the TRA in obtaining funds to refurbish the TRA hall. Support the TRA in speaking to Wates about installation of an accessible toilet. Provide advice on requirements for setting up and running a voluntary community gym. 	<ul style="list-style-type: none"> Wates who are currently using the hall as a site office will refurb before leaving site but does not include a DDA compliant toilet. TRA working with NHO/NHM will need explore cost and options to fund This information has been provided to the TRA in the past by the sport team. The 	Bernard Del Mar – 30/03/23 Deborah Bush - 30/03/23

		<ul style="list-style-type: none"> • Check the fire extinguishers • Check excess glue on the ceiling. 	<p>sport team will be asked to revisit with the TRA</p> <ul style="list-style-type: none"> • The fire extinguishers were last serviced on 27/10/2022 • Excess glue checked b H&S Officer, no concern just aesthetic. 	<p>Joseph Bedford - 30/03/23</p> <p>Alex Blake - 30/03/23</p>
3	Secure pot plants on balconies	We will ask the Council's Fire Safety Advisor to see if they support the idea of plant pots being secured and advise on any maintenance regime that might need to be followed.	<p>Following site visit on 2nd February the Fire safety advisor advised that these be removed and placed at new locations. A joined-up working approached will need to be discussed to decide how to best move this forward.</p> <p>The pavement area which replaced the planters in the Courtyard is fully installed. The heavy rain fall seems to be washing the brown sand out of the paving slab grooves. Once the area is dried a good sweeping/cleaning of the area will be done.</p>	<p>Wayne Head/Bernard Charles</p> <p>30/03/23</p>

4	Environmental improvements	We will remove temporary barriers, reduce litter including cigarette butts in planted areas and consider solutions to the unpleasant dog exercise area on the west side of the estate.	<p>Barriers still in place but work has started to make good their area where the planters were removed. Bernard will require support from the NHO to address cigarette butts from a resident, Gate has been locked and bin to be removed.</p> <p>The dog waste bin has been removed and the area still secure by a nonstandard padlock. The new food waste bin has been installed</p>	Wayne Head - 30/03/23
5	Communal repairs completed	<ul style="list-style-type: none"> We will trace and rectify the cause of damp in the mansard section of the roof. We will look into why the lifts become too unreliable when it becomes too hot or cold. 	<ul style="list-style-type: none"> Inspection job order raised with repairs team. Inspection job order raised with repairs team. 	<p>31/03/23 A job has been raised for contractors to inspect Job ref: 3228237/1</p> <p>31/03/23 A job has been raised for contractors to inspect Job ref: 3243478/1</p>
6	Improved customer service	Feedback will be given to those services where it has been identified that there has been a slow response to emails and phone calls from residents and a response provided. Discrepancies reported between times and dates given in repairs text appointments and when contractors actually arrive will be passed on to the Repairs team for response.		

