**Request for Pre-Application Advice**

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| **The Premises** | |
| Name of Premises (if known): |  |
| Address of the Premises: |  |
| Current Use of Premises : |  |
| Does the premises currently have a Licence: | Yes / No / Don’t know (delete as appropriate) |
| If yes, please provide details: |

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| **The Proposal** | |
| Please provide a detailed proposal of what you are intending to do with the premises and how it will operate: | |
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| Please provide any additional information you may have, including:   * Plans of the premises * Existing and proposed uses within the building * Planning Permissions | |
|  | |
| Have you contacted the Council previously in relation to this premises or proposal: | Yes / No (delete as appropriate) |
| If yes, please provide details : | |
| **Your Details** | |
| Name: |  |
| Company: |  |
| Address: |  |
| Phone Number: |  |
| Email Address: |  |
| What is your interest in the premises?  (E.g. Solicitor / Agent / Operator) |  |

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| **Pre-Application Advice Request** | |
| Advice Request: | Small  Medium  Large |
| Fee Paid: |  |
| The final decision with all licensing applications is made by Council Members (Panel / Committee) or Senior Officers. A decision can only be made once an application has been received and the statutory consultation periods have been carried out, with those bodies we have a duty to consult with. You should there be aware that the Councils Officers providing pre-application advice are unable to give any guarantee about the decision made on an application. | |