**Request for Pre-Application Advice**

|  |
| --- |
| **The Premises**  |
| Name of Premises (if known):  |  |
| Address of the Premises: |  |
| Current Use of Premises :  |  |
| Does the premises currently have a Licence:  | Yes / No / Don’t know (delete as appropriate) |
| If yes, please provide details:  |

|  |
| --- |
| **The Proposal**  |
| Please provide a detailed proposal of what you are intending to do with the premises and how it will operate:  |
|  |
| Please provide any additional information you may have, including: * Plans of the premises
* Existing and proposed uses within the building
* Planning Permissions
 |
|  |
| Have you contacted the Council previously in relation to this premises or proposal:  | Yes / No (delete as appropriate)  |
| If yes, please provide details : |
| **Your Details**  |
| Name:  |  |
| Company: |  |
| Address:  |  |
| Phone Number:  |  |
| Email Address:  |  |
| What is your interest in the premises? (E.g. Solicitor / Agent / Operator) |  |

|  |
| --- |
| **Pre-Application Advice Request** |
| Advice Request:  | Small Medium Large  |
| Fee Paid:  |  |
| The final decision with all licensing applications is made by Council Members (Panel / Committee) or Senior Officers. A decision can only be made once an application has been received and the statutory consultation periods have been carried out, with those bodies we have a duty to consult with. You should there be aware that the Councils Officers providing pre-application advice are unable to give any guarantee about the decision made on an application.  |