

Camden Safeguarding Adults Partnership Board Safeguarding Engagement Sub Group

Terms of Reference

1. Purpose of the sub-group

1.1 To support the work of the Safeguarding Adults Partnership Board (SAPB) by advising and assisting with engaging community stakeholders in order to help shape and monitor its plans and those of its partners.

1.2 To provide an interface between the SAPB and its partner organisations and the wider public to increase awareness of safeguarding in Camden and provide a channel of communication with members of the public.

2. Role and remit

2.1 To help promote awareness of safeguarding amongst the wider Camden community including resources to help community partners support victims of abuse.

2.2 To provide a users' perspective on protection issues, advising the SAPB on policies, procedures and publicity particularly in relation to the prevention of abuse in the community.

2.3 To provide the SAPB sub groups with user perspective as required.

2.4 To work closely with Camden's communication staff and staff of partner organisations to promote awareness and prevention of safeguarding to partners and the wider community.

2.5 To work closely with the other SAPB Sub Groups to delivery on the Strategy, Annual Delivery Plan and work of the SAPB.

3. Chair of the sub group

3.1 All members of the group may stand for election for this post annually (elections to take place in July approx).

3.2 The Chair of this sub group will be the person who receives the most votes from other members of the group.

4. Membership of the sub group

4.1 We will encourage communities with protected characteristics to be involved to ensure there is a reflective membership of the people of Camden.

4.2 The sub-group to actively engage and encourage smaller and new partners to be involved and value their contribution.

4.3 Membership of the group:

Advocacy Project
Chinese Community Centre
Camden Carers Centre
Camden Disability Action
Camden Forum + (plus)
Camden People First
Dementia Lead, Age UK (Camden)
Hopscotch Asian Women's Centre
Mind in Camden
Somali Youth Development Resource Centre
Kings Cross Methodist Church
Camden Learning Disabilities Service – Camden Council
Comms Team – Camden Council
Community Partnership Team, Camden Council
Commissioning Team, Camden Council
Homelessness & Hostel pathway – Camden Council
Safeguarding Adults Service Manager – Camden Council
Met Police

4.4 The membership of the Sub Group can be revised to allow for new organisations to join.

5. Support

5.1 The work of the sub group will be supported by the SAPB Officer, Board Manager, Camden Council Comms team and other officers as required.

6. Arrangements for meetings

6.1 Meetings will be held quarterly, at least one month in advance of full SAPB meeting.

6.2 Minutes will be circulated within 4 weeks of each meeting and before the SAPB meeting.

6.3 Request for agenda items will be sent out 4 weeks prior to the sub-group meeting.

6.4 Agenda and papers will be sent out two weeks prior to each sub group meeting.

7. Accountability and reporting

7.1 The sub group will be accountable to the SAPB.

7.2 The chair of the sub-group will also keep in regular contact with the chair of the SAPB and will be a member of the SAPB sub group chairs group.

7.3 The sub group will provide a report to the SAPB on an annual basis on the works of the sub group.

Signed off by SAPB on Date: 15 July 2020